KENTUCKY'S MEDICAL RESERVE CORPS

KHELPS REGISTRATION



STEP-BY-STEP INSTRUCTIONS

Step 1: Visit <u>kentuckyhelps.com</u> and click the green "sign up" button in the top right hand corner to create an account.

Step 2: Select the registration track that is most relevant to your type of occupation, medical or non-medical.

Step 3: Fill out all required contact information and set a password for your account. Click CREATE YOUR ACCOUNT.

Step 4: Complete the standard questions regarding your occupation and list any medical conditions. Click CONTINUE TO NEXT STEP.

Step 5: Select any interests, talents, or skills you may have and click CONTINUE TO NEXT STEP.

MEDICAL VOLUNTEERS

Step 6: Provide the following required qualifications:

- Copy of a valid government-issued photo ID
- Photo for MRC badge
- Signed copy of the Volunteer Acknowledgement Form
- Agree to comply with the Code of Conduct for volunteers
- Professional/medical license number

NON-MEDICAL VOLUNTEERS

Step 6: Provide the following required qualifications:

- Copy of a valid government-issued photo ID
- Photo for MRC badge
- Signed copy of the Volunteer Acknowledgement Form
- Agree to comply with the Code of Conduct for volunteers

For questions, please contact Kyndall Raburn, State Medical Reserve Corps Coordinator, at (502) 892-8022 or at <u>kyndall.raburn@ky.gov</u>